



WORKFLOW Management

Is your organisation over spending on operational costs?

In the ever changing and unpredictable environment, workflow management is critically important to the ongoing financial health of an organisation.

Workflow allows you to streamline and automate your work processes.

Miss a deadline – lose a customer!

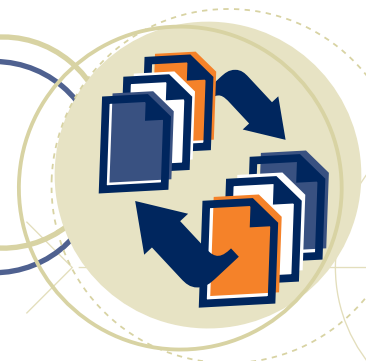
Miss an important step - lose a customer or end up in litigation!

Everybody knows "idle resources impact heavily on your bottom line"!

Are you efficient and in control of your resource management?

ST Synergy allows you to define and manage your organisational workflow at the enterprise level and enable each of your staff members to manage their workloads individually.

ST Synergy also allows managers to obtain a "holistic" view of all jobs, tasks and projects in a comprehensive manner.



Features

- Libraries of repeatable jobs and tasks can be created and allocated at the click of a mouse.
- Effectively plan all resource usage.
- Allocate jobs and tasks to relevant resources.
- View and search all tasks with a customer centric view.
- View and search all tasks allocated to a particular resource.
- View all overdue or missed tasks or jobs.
- View all current documents relevant to particular tasks or jobs.
- View all communications relevant to particular tasks or jobs.
- View all active and inactive tasks or jobs.
- View staff calendars.
- Manage staff calendars.
- Automatic timesheet function.

Benefits

- Staffing levels managed through efficient resource allocation.
- Reduced operating costs through managed task allocation.
- Reduced cost through automation of administration tasks.
- Reduce payroll costs by the use of unskilled staff.
- Improved speed of communication.
- Communicate with your customers in a more controlled environment.
- Simple to implement.
- Simple to change and update.
- Reduced training time for new staff.
- Eliminate data duplication.





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ST SYNERGY

ST Synergy was established in 1993 and listed on the Australian Stock Exchange in 2001. Since 1995 the system has been deployed in many organisations throughout Australia across a variety of industry sectors. ST Synergy is multi award winning, featuring highly in Microsoft Windows and other industry awards.

"ST Synergy has reached a level of excellence that sets it apart from the norm and is a tribute to the leadership position it has established."

Bill Gates

Ongoing research and development ensures the continued growth of an already highly successful enterprise management system.

ST Synergy's unique offering operates seamlessly across the 4 key areas of today's business hot spots:

- Customer Relationship Management
- Workflow and Project Management
- Document Management
- Business Intelligence

Open System Architecture

ST Synergy is an object oriented, multi user, 32 bit Windows based application that supports Windows 95/98/XP and Windows NT 4.0/2000 operating systems.

It is a fully scalable client-server application that allows the enterprise to select a database backend that is best suited to the clients particular specifications.

Database integration is provided for:

- Microsoft Access (Suggested Use 1-5 users)
- Microsoft SQL Server (Suggested use 5 - 200 users)
- ORACLE (Suggested use 40+ users)

Integration

The system offers seamless integration with industry standard applications such as Microsoft Office 2000.

Advanced email integration allows for linking to Outlook 2000/Exchange Server and Novell Groupwise.

Other Services

- Certified Training.
- Business Process Review.
- Project Management.

CLIENT COMMENTS

"Overall ST Synergy has increased work flow and efficiency, as well as our value, without the need for" extensive and continuous training."

Maurice Lowe, De Neefe Signs WA



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